

PARTICIPATION POLICY

I. ATTENDANCE

In order for the student to keep up with the class, we enforce good attendance. This is done for the benefit of both the student and the entire class. Poor attendance slows down the progress of the class. We require a courtesy phone call or email letting us know if the student is going to be late or absent. We understand that being late is sometimes unavoidable, but excessive lateness can be disruptive and cause a loss of concentration. If a student is more than 15 minutes late for the class, they may be asked to sit and observe the class rather than participate. This is for the safety of the student and if they are late they may miss a proper warm-up and could get injured. If you are consistently late for class a letter will be sent home. If a student misses and the absence is excused, they may do a make-up in an age/ability appropriate class. This must be done within one month of the absence and must have prior approval from the instructor. There are no discounts given for missed classes. Students should be picked up inside the building at the end of class. We understand there are extenuating circumstances, but we encourage parents to prepare the student for class by making sure they have used the restroom before entering the studio. This helps eliminate wasted class time. If any class is canceled or falls on a holiday when the studio is closed, students are allowed to make up the class in an age/ability appropriate class within one month.

II. DRESS CODE

Students must dress in proper class uniforms. No prints are allowed. No jewelry, sweat pants, t-shirts, shorts, costumes, tutus, or street clothes are allowed in class (exceptions made for hip-hop). Instructors may request students to remove inappropriate items listed above. If the student does not comply with the instructor's request, the student may not participate in class. A letter will be sent home if the dress code policy is not consistently followed.

The dress code for each class is strictly enforced as follows:

1. Preparatory 1 – Any style plain buttercup yellow leotard without skirt attached, separate buttercup yellow skirt, pink tights, pink ballet slippers, black tap shoes.
2. Preparatory 2 – Any style plain seafoam green leotard without skirt attached, separate seafoam green skirt, pink tights, pink ballet slippers, black tap shoes.
3. Preparatory 3 – Any style baby blue leotard without skirt attached, separate baby blue skirt, pink tights, pink ballet slippers, black tap shoes. Tan jazz shoes optional.
4. Parent & Tot – Stretchy non-restrictive clothing needs to be worn by both parent and child. Girls must wear leggings under skirts or dresses. Socks or dance shoes may be worn; street shoes are not permitted in the studio. Girls are encouraged to wear pink tights, pink leotards, and pink ballet slippers with hair in a neat bun. Boys are encouraged to wear black shorts or tights, a white t-shirt, white socks, and black ballet slippers.
5. Beginning Teen Ballet - Any style black leotard, separate matching black skirt, pink tights, pink ballet slippers.
6. Ballet 1 and 1A - Any style white leotard, separate matching white skirt, pink tights, pink ballet slippers.
7. Ballet 2 and 2A - Any style lavender leotard, separate matching lavender skirt, pink tights, pink ballet slippers.
8. Ballet 3 - Any style navy leotard, separate matching navy skirt, pink tights, pink ballet slippers.
9. Ballet 4 - Any style burgundy leotard, separate matching burgundy skirt, pink tights, pink ballet slippers.
10. Ballet 5 – Any style hunter green leotard, separate matching hunter green skirt, pink tights, pink ballet slippers.
11. Ballet 6 – Any style black leotard, separate matching black skirt, pink tights, pink ballet slippers, pointe shoes.
12. Ballet 7 – Any style black leotard, separate matching black skirt, pink tights, pink ballet slippers, pointe shoes.

13. Itty Bitty Hip Hop – Any style black leotard, black sports bra, black sweatpants/hip hop pants, and any style tennis shoe or black combat boot.
14. Jazz & Hip Hop Combo – All Levels - Any style black leotard, black sports bra, black jazz pants and black sweatpants, tan split sole jazz shoes and any style tennis shoe or black combat boot.
15. Teen Hip Hop – Any style black leotard, black sports bra, black bootie shorts, black leggings or black jazz pants, black sweatpants/hip hop pants, tan foot undeez, tan split sole jazz shoes and any style tennis shoe or black combat boot.
16. Hip Hop – Beginning, Intermediate & Advanced – Any style black leotard, black sports bra, black sweatpants/hip hop pants, and any style tennis shoe or black combat boot.
17. Teen Jazz & Lyrical/Contemporary Combo – Any style black leotard, black sports bra, black bootie shorts, black leggings or black jazz pants, black sweatpants/hip hop pants, tan foot undeez, tan split sole jazz shoes and any style tennis shoe or black combat boot.
18. Lyrical/Contemporary/Improv Combo - All Levels - Any style black leotard, black sports bra, black booty shorts, black jazz pants, tan foot undeez, and tan split sole jazz shoes.
19. Jazz Technique – All Levels - Any style black leotard, black sports bra, black booty shorts, black jazz pants, tan foot undeez, and tan split sole jazz shoes.
20. Tap - All Levels - Any style black leotard, black jazz pants, black tap shoes
21. Dance Acrobatics & Tumbling – All Levels - Any style black leotard or sports bra and black jazz pants or booty shorts.
22. Boys Hip Hop - Loose fitting, stretchy, breathable clothing. Pants need to cover the knee. A pair of tennis shoes with soft bottoms. A beanie or snowcap for head spins is required. Knee and elbow pads are suggested. No jeans may be worn in class.
23. Men/Boys – White T-shirt, black tights or shorts. White socks, black ballet slippers. For jazz and tap, black jazz and tap shoes are required. Tennis shoes or black combat boots may be worn for hip-hop.
24. DevelopMental™ Dance Classes– Stretchy clothing that does not restrict movement. No baggy clothing or jeans. Girls are encouraged to wear any color leotard with tights or leggings. Boys are encouraged to wear a white t-shirt and black bottoms. Ballet slippers are recommended, but white socks may be worn instead.
25. Adult Classes - Tight fitting stretchy clothing. Leotard and tights preferred, but not required for ballet classes. Shoes correspond with the specific dance class.
26. Competition Teams – Team rehearsal uniform (to be determined by dance instructor)

Note: Ballet 2, 2A, 3, 4, 5, 6, & 7 students must carry light, medium, and heavy thera bands in their dance bag at all times.

Hair Requirements:

All Ballet Classes – A nice, neat bun is required. No bangs are preferred. Hairnets are suggested covering the bun to eliminate stray hairs.

All Other Classes – Hair must be pulled off the neck and away from the face. A bun or ponytail is suggested. Hair may not be worn hanging in the face or eyes.

Men/Boys – Hair must be worn out of the face.

III. TUITION

Tuition is due the 25th day of the month prior (for example, September tuition is due on August 25th October tuition is due September 25th, etc). Payments received after the 1st day of the month will incur a \$15 late fee. Full semester of classes highly recommended. Tuition is non-refundable in cash, studio credit only. If you would like to discontinue classes, you must submit in writing to Echo School of Dance at 9953 W. Cable Car Street Ste. 110, Boise, ID 83709 or email to echo@echodance.com 30 days prior to desired cancellation date, and tuition will be charged through the 30 days. Tuition is payable online, in person, or may be mailed by cash, check, or credit card. Make checks payable to Echo School of Dance. Please write your student's name in the memo area of the check. If you choose to mail the payment please send it

to ECHO School of Dance at 9953 W. Cable Car Street Ste. 110, Boise, ID 83709. There is a non-refundable annual registration fee due when registering for classes and no later than the first day of class of \$25 per dancer. A \$35 fee will be assessed for any returned or stopped payment checks. Trial or single classes are approximately \$25 and private classes are billed at \$40/30 minutes, \$60/45 minutes and \$75/hour. Any unpaid balances may result in your child being taken out of the class until payment is received. Balances over 60 days will be sent to collections.

IV. DISCOUNTS

We currently offer Multiple Class Discounts (per dancer). Classes are discounted as follows:

- 2 classes – 10% off 2nd class
- 3 classes – 15% off 2nd and 3rd classes
- 4 classes – 20% off 2nd, 3rd and 4th classes
- 5+ classes - 25% off 2nd, 3rd, 4th and 5+ classes.
- Max tuition cap of \$475.00 per dancers per month.

Discounts on classes may not be combined with other fees and may not be transferred between students.

V. COSTUMES

Purchasing a costume is required if your child is participating in the Spring Recital. Costume fees will be added to monthly tuition based on the number of classes a student is registered in. The costume fee is \$75 per class, due on February 1, 2025. The final cost is approximate and is determined by the costume chosen and size. If costume deposits are not paid by the specified dates, this may result in your child not being able to perform in the recitals. ESD will inform the parents of the day that costume measurements will be done so that you may be present to ensure proper ordering size. **Costumes have to be ordered very early to arrive in time for the recital; therefore costume fees must be paid by the deadline and are non-refundable. If students choose not to participate in the Spring Recital, all fees will be forfeited and costume(s) will not be given to the student.**

VI. RECITALS

We end each fall and spring dance semester with a recital. The recital fee for the Winter recital is \$55, due on Sept. 25, 2024. The Spring Recital fee is \$65 and is due on Jan 25, 2025. **Recital fees are non-refundable. If a student chooses not to participate in the Winter or Spring Recital, all fees will be forfeited.**

VII. VISITORS AND CLASS OBSERVATION

Non-students are not to be left at the studio unaccompanied by an adult. In-studio viewing windows and television is available. We have parent/guardian observation weeks through the dance season.

VIII. DISCIPLINE PROCEDURES

ESD reserves the right to dismiss any student or parent for failure to comply with studio regulation or for behavioral problems. If a student becomes a disruption in class, the child may be asked to leave or observe the class, a note will be sent home, and the parent/guardian will be notified by phone. If the problem continues, the child or parent may be dismissed from the studio. Tuition will not be refunded.

IX. PERSONAL INFORMATION

Parents/Guardians must keep ESD informed of address, telephone, and email changes. Please let us know immediately of any health issues the student may currently have or suffered from previously that could be a possible problem. In addition, we would like to be informed of any issues your child may be having, so we can handle it properly if anything should arise.

X. REFERRAL PROGRAM

For every new dancer that registers under your referral to ESD, we will credit your account \$10 for the next month's tuition (up to \$50 max per month). For every 5 students referred throughout one dance year (Sept-May), additional prizes of ESD merchandise will be given to the referring student. The referral must be named when registering new students. We apologize, but we are unable to give credit for previously referred students. Referral program is for account credit or ESD merchandise only. Account credits must be used by May 31, 2025 or will be forfeited. Not redeemable for cash.

XI. POLICY CHANGES

The policies and procedures may be amended at any time without notice. Changes will be posted on our website.

Updated June 2024